

FF Special Retirement Coverage

Standard Position Description (SPD)# F143

Certification of CSRS Primary (FF) coverage approval for the above SPD can be found in the signed OPM general coverage certification letter dated 07/29/91.

Certification of FERS Primary-Rigorous (FF) coverage approval for the above SPD can be found in the signed DOI general coverage certification sheet dated 10/02/91.

POSITION DESCRIPTION (Please Read Instructions on the Back)

(R) F126

1. Agency Position No.

F143

2. Reason for Submission

☐ Redescription ☒ New
☐ Reestablishment ☐ Other

Explanation (Show any positions replaced)

3. Service

☐ Hdqtrs. ☒ Field

4. Employing Office Location

5. Duty Station

6. OPM Certification No.

7. Fair Labor Standards Act

☐ Exempt ☒ Nonexempt

8. Financial Statements Required

☐ Executive Personnel Financial Disclosure ☐ Employment and Financial Interests

9. Subject to IA Action

☒ Yes ☐ No

10. Position Status

☒ Competitive
☐ Excepted (Specify in Remarks)
☐ SES (Gen.) ☐ SES (CR)

11. Position Is:

☐ Supervisory
☐ Managerial
☒ Neither

12. Sensitivity

☒ 1-Non-Sensitive ☐ 3-Critical Sensitive
☐ 2-Noncritical Sensitive ☐ 4-Special Sensitive

13. Competitive Level Code

14. Agency Use

15. Classified/Graded by	Official Title of Position	Pay Plan	Occupational Code	Grade	Initials	Date
a. U.S. Office of Personnel Management						
b. Department, Agency or Establishment						
c. Second Level Review	Lead Forestry Technician	GS	462	07	mlh	11/21/90
d. First Level Review						
e. Recommended by Supervisor or Initiating Office	Lead Forestry Technician	GS	462	07	mlh	05-30-90

16. Organizational Title of Position (if different from official title)

Lead Fire Suppression Specialist

17. Name of Employee (if vacant, specify)

18. Department, Agency, or Establishment

DEPARTMENT OF THE INTERIOR

c. Third Subdivision

a. First Subdivision

Bureau of Land Management

d. Fourth Subdivision

b. Second Subdivision

e. Fifth Subdivision

19. Employee Review—This is an accurate description of the major duties and responsibilities of my position.

Signature of Employee (optional)

0. Supervisory Certification. I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the

knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.

a. Typed Name and Title of Immediate Supervisor

b. Typed Name and Title of Higher-Level Supervisor or Manager (optional)

L. L. BARKOW Ch Fire & Aviation

Signature

Date

Signature

Date

(Signed) L. BARKOW

JAN 18 1991

21. Classification/Job Grading Certification. I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directly, consistently with the most applicable published standards.

22. Position Classification Standards Used in Classifying/Grading Position

GS-455/462

Typed Name and Title of Official Taking Action

JULIET D. POWELL
Personnel Management Specialist

Information for Employees. The standards, and information on their application are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S. Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management.

Signature

Date

Juliet D. Powell 11/21/90

23. Position Review	Initials	Date	Initials	Date	Initials	Date	Initials	Date	Initials	Date
a. Employee (optional)										
b. Supervisor										
c. Classifier										

24. Remarks

SUBJECT TO DRUG TESTING

25. Description of Major Duties and Responsibilities (See Attached)

Lead Forestry Technician, GS-462-7
Lead Fire Suppression Specialist
Position No. F143

INTRODUCTION

This position is located within a BLM fire suppression organization. The purpose of this position is to work as a fully qualified firefighting specialist leading crews during extended attack firefighting efforts in throughout the United State or Alaska as assigned. Other duties, while on standby, include maintaining firefighting equipment and performing administrative assignments relating to the firefighting operations.

DUTIES

A. The primary purpose of this position is to lead others and perform a variety of specialized fire line assignments during extended suppression efforts. Serves as a working crew leader/supervisor or crew member in carrying out helitack, engine crew, hand crew, or aviation activities. Uses a variety of specialized tools, equipment, and techniques to actively suppress fires. Locates line, directs and participates in line construction, backfire and burnout, pumping, tree falling and holding/patrol/mop up operations.

As assigned serves as Fire Boss on a wide variety of fires which are within the employee's red-carded experience and capabilities.

Attends formal fire line training to increase red card qualifications and the effectiveness of firefighting efforts.

Supervises and works with the crew in the maintenance and repair of equipment and tools assigned to the fire crew.

During periods of low fire occurrence, may be detailed to other fire fighting organizations to carry out initial attack fire fighting assignments. (55%)

B. May be assigned to assist in providing fire training for firefighting crewmembers and emergency firefighters at a variety of locations. (15%)

C. Serves as a working supervisor for crews carrying out various pre- and post season projects or other fire suppression related assignments during low fire occurrence periods throughout the fire season. At a centralized location, may be responsible for specifically designated duties during standby periods. (20%)

D. Performs a variety of administrative assignments relating to the fire crews including participating in property inventories, completing individual and crew time reports when assigned as work leader/supervisor, and providing input into the fire crewmembers performance evaluations. (10%)

FACTORS

Factor 1, Knowledge Required by the Position

Thorough knowledge of firefighting methods, tactics, and procedures under various conditions of weather, terrain, and wildland fuels is required to train and direct multiple crew suppression actions through subordinate crew

leaders. Prior line firefighting experience is required.

Knowledge of fire behavior in a wide variety of fuels, weather and other environmental conditions throughout the United States and Alaska.

Skill in sizing up and determining the tactics and procedures to be used in safely and economically suppressing larger fires as an Incident Commander.

Knowledge of State and Federal Fire Regulations and other fire agencies' policies and procedures in the suppression of fires sufficient to work with individuals in other agencies on suppression assignments.

Thorough knowledge of fire engine hydraulic systems, including effect of elevation, friction loss, pressure, etc., pumping mechanisms, hose thread and apparatus differences, and operating procedures to distribute hose lays and operate equipment for peak utilization.

Thorough knowledge of air operations, pertinent FAA regulations, air safety, and retardant drop procedures.

Thorough knowledge of helicopter operations including the capabilities and limitations of helicopters and related equipment to determine loading, takeoff, and landing sites, establish emergency heliports, establish or direct the establishment of temporary retardant operations, estimate time requirements for helitack operations, and maintain records of helicopter and pilot flight hours and hours limitations.

Knowledge of aircraft/helicopter contract provisions in fire suppression situations to determine that contract provisions are met and that flight plans are filed and followed.

Knowledge of accepted safety practices on the fireline, at heliport and aircraft use areas, and in the use of fire engines is required to prevent injury, damage, or loss of life.

Knowledge of administrative procedures to be followed in timekeeping, equipment use reporting, property accountability reporting, injury reporting, emergency requisitioning, and contract administration.

Must have the ability to supervise and lead others. The employee must be capable of maintaining a high level of morale for crews performing arduous working assignments for long periods while living at isolated field camps.

Must possess a valid state driver's license to operate vehicles and fire engines.

Ability to communicate effectively with others in emergency situations at field locations.

Must have the ability to perform field repair and to supervise routine maintenance and repairs on fire equipment, vehicles, and tools.

Factor 2, Supervisory Controls

The employee works under the supervision of a supervisor or work leader who assigns work in terms of what is to be done, personnel and equipment available to accomplish the assignment, and the approximate time frames involved. As a

supervisor, coordinates the work of others in firefighting and other assignments. Within the general framework provided, the employee plans and carries out assignments which include serving as a line supervisor or fire boss responsible for other employees. Determines the best utilization of the vehicles, tools, and equipment assigned. Since work is generally accomplished in an organized crew configuration, results are evaluated currently for their effectiveness, with work methods and procedures being reviewed primarily in problem situations.

Factor 3, Guidelines

Procedures for performing the fire fighting duties have been established, were included in training sessions, and, for some parts of the work, are available in printed materials. Since the employee generally serves as a crew supervisor/ leader for a variety of type and size of fires as well as in a variety of organizations, considerable judgment is required in interpreting and adapting guidelines to meet specific situations within the applicable policies and procedures. Makes recommendations on changes to the tactics, methods, and procedures used.

Factor 4, Complexity

The work consists primarily in carrying out fire line assignments during complex fire situations. Decisions relating to the type of suppression methods and procedures to apply to specific situations are complex due to the suppression organization in which the employee works. The actions taken do, however, vary widely with the guidelines of the agency who is responsible for the surface management of the land on which the fire occurs, the fuel types, fire weather conditions, and the resource values concerned in fire assignments throughout the United States. Sensitive situations often develop regarding the call-out of organized crews, agencies, and type fires involved. The work is performed for various agencies with various internal procedures and guidelines to follow.

Factor 5, Scope and Effect

The purpose of the work is to serve as a working crew supervisor, fire boss, or in a specialized type position during firefighting assignments. The work performed by the employee/crew contributes to the effectiveness of the fire fighting efforts and in protecting resource values. The determinations made by this working supervisor affect the safety and welfare of the assigned crews.

Factor 6, Personal Contacts

Personal contacts are primarily with other employees in the fire suppression organization and line managers responsible for the land management of the area.

Factor 7, Purpose of Contacts

The purpose of the contacts is to obtain information, give directions, provide information, clarify assignments, coordinate work efforts, and resolve sensitive situations and problems.

Factor 8, Physical Demands

This firefighting position requires recurring strenuous physical labor. The employee must meet the established step test and arduous physical requirements for the position.

Factor 9, Work Environment

The recurring field firefighting assignments include exposure to various weather, terrain, smoke and fire conditions. Special safety precautions are required in carrying out firefighting and equipment maintenance assignments. The use of safety equipment is often required.